

# Match Planner & Review Sheet



To be completed for matches during the season

<b>Pre-match Information: Please print clearly</b>		
Name:	Colleague's name & Contact No	Date of Match
Appointed by & Tel No	Home Team / Venue	Home Captain's Name
Ground / Urgent Tel No	Visiting Team	Visiting Captain's Name
Competition	Type of Match / format	Weather / Ground conditions

<b>My pre-match planning (Include any Personal Development or Action points brought forward)</b>
Use this space to provide evidence of your match planning and preparation — see guidance

## POST MATCH REVIEW

<b>Techniques and Fieldcraft — Review</b>
Use this space to provide evidence of your technique and fieldcraft — see guidance



# Match Planner & Review Sheet



## **Guidance Notes to assist you to complete the Match Planner and Review sheet.**

Pre-match Information to include:

Personal details, Date, Teams, Competition, i.e. League, and Division. Type of Match: T20, 100 overs (win/lose/draw). Ground or Home Captain contact number in case of delays on route. Weather forecast

Include in each section any review points, i.e.

- Any objectives set, and note if these were achieved or not achieved in this match.
- What went well in each match.
- What you learnt, if anything.
- What you should consider doing differently next time, if anything.

## **Evidence of your Planning and Preparation**

Examples

- 1 How and When you confirmed your appointment, planned your route, prepared yourself and your equipment, checked the Rules and Regulations.
- 2 Any discussion or pre-match agreement with your colleague about match dress.
- 3 What else you prepared for the match, e.g. an overs card.
- 4 What did you plan for your pre-match duties?
- 5 What you planned to discuss with your colleague about communications between you, e.g. signal on 4 balls gone, or alternative, Handover of the pitch at end of over, any levels of tolerance, Wide ball, foul or abusive language.
- 6 Any discussion or pre-match agreement with your colleague about briefing the Captains and Scorers.

## **Technique and Fieldcraft**

Examples

- 1 Reflect on your levels of concentration throughout the match.
- 2 Record any situations in the match that required your intervention. How well did you deal with these?
- 3 Was your positioning **safe** and **best** (watching the ball), at all times?
- 4 Were your calls audible, (loud and clear) to your colleague and the players in all areas of the field?
- 5 Were you able to remain composed throughout the match?
- 6 Were you influenced by any external factors during the match, e.g. loud noises?
- 7 Consider what, if anything, you would do differently next time?

## **Man and Match Management**

Examples

- 1 Review and Record any situations that tested your accurate application of the Laws, the Rules or Regulations.
- 2 Record any reflections you have about the consistency and confidence of your decision making in this match, e.g. Wide ball, height, any other decisions you made.
- 3 Record any interactions with Captains and players in the match.
- 4 Describe any Ground, Weather, Light, or other situations e.g. injury that you had to deal with
- 5 Record things that went well for you and anything you want to improve.

## **Teamwork: Colleagues and Scorers**

Examples

- 1 What areas of your role and responsibilities were you most pleased about in this match?
- 2 How well and how often did you maintain eye contact with your colleague?
- 3 Describe any pre-arranged signals you agreed and how well they worked.
- 4 Describe your process for handing over the pitch to your colleague at the end of the over.
- 5 Record any consultation you had with your colleague and the outcome of that consultation.
- 6 Record any situations where you and your colleague acted together.
- 7 What assistance, if any, did you provide or receive from the scorer(s)?